

Reinvigorating the Curriculum Center Collection: A Case Study

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Former Curriculum Materials Classification System (To 2001)

Materials include 3 types:

1. **TEXTS:** textbooks, both student and teacher editions, workbooks, readers, teacher manuals, etc.
2. **GUIDES:** curriculum guides/outlines, generally issues by school or school system course outlines.
3. **TEACHING DEVICES:** multimedia kits, including games, flash cards, posters, activity kits, realia.

TEXTS and GUIDES are classified using a modified Dewey Decimal scheme:

First line of call number identifies the level at which the materials are used:

- **370.7 ALL** – kindergarten through 12th grade. Also crossovers (sets that include 2 or more of the specified groups)
- **371.9 SPECIAL** – materials for use with above or below average students, any grade
- **372.21 EARLY** – preschool, kindergarten, early primary
- **372.24 ELEMENTARY** – kindergarten through 6th grade. Also sets of materials for grades K-8 (includes middle school)
- **373.07 SECONDARY** – 7th through 12th grades
- **374.07 ADULT** – basic education for adults, such as readers intended for use by adult non-readers, remedial materials for adults
- **Exception:** TEACHING DEVICES – first line of call number for all teaching devices is **371.3**

Second line of call number is a 4 digit number which identifies subject area and type of material:

- First 3 digits are from Dewey classifications for specified subject areas
- 4th digit identifies category of materials
 - 3 = guide
 - 5 = text

Third line of call number is Cutter number for the publisher number.

- Use 3-place Cutter table followed by workmark for first significant word of title.
- For guides, publisher is the state in which the issuing school system is located.

Fourth line of call number

- May contain year of publication if needed to distinguish between editions, and/or
- Identification of the grade level, volume number, and type of use for items which are not student textbooks

EXAMPLES:

Spann, Mary Beth Literature-based multicultural activities : an integrated approach New York, NY : Scholastic Professional Books, c1992	Cur.Cent. 372.21 3053 Sch64L K-3t	(location; automatic stamp) Early Multicultural Scholastic (publisher) Kindergarten-3 rd grade teacher's ed.
Allen, Camille Ann The multigenre research paper :voice, passion, and discovery in grades 4-6 Portsmouth, NH : Heinemann, c2001	Cur.Cent. 372.24 4215 H364m 4-6	(location; automatic stamp) Elementary Composition text Heineman (publisher) 4 th -6 th Grades

Former Juvenile Literature Collection Classification (To 2001)

Fiction (excluding picture books or books for very young readers*):

- First line of call number will always be a lowercase “j” followed by an uppercase “F”
- Second line of call number will be a Cutter number, using the 3-figure author table, for the main entry. The number will end with a workmark for the title if the item is not a title-main-entry work.

*Picture books and books for very young readers:

- First line of call number will always be a lowercase “j” followed by an uppercase “E”
- Second line of call number will be a Cutter number, using the 3-figure author table, for the main entry. The number will end with a workmark for the title if the item is not a title-main-entry work.

Nonfiction (excluding individual biographies**):

- First line of call number always starts with a lowercase “j” and the remainder of the call number is from the Dewey Decimal classification
- Second line of call number is the Cutter number, using the 3-figure author table.

**Individual Biographies:

- First line of call number for individual biographies is an uppercase “B”
- Second line of call number is for the subject of the biography
- Third line of the call number is for the author of the biography
- Fourth line of the call number is for the year of publication to differentiate editions, if needed.

Cutter Number Note:

- Always use an uppercase “L” for cutters and workmarks
- Vowels and the letters “S” and “Y” include first and second letter

Examples:

jF Yo82co	Yorinks, Arthur. Company's going
jF AL3722h	Alexander, Martha G. How my library grew, by Dinah
j920 C814m	Corn, Kahane. Madcap men and wacky women from history
jB Aa71 B788	Brondfield, Jerry. Hank Aaron : 714 and beyond!

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Juvenile Fiction Record Example:

In OCLC:
082 [E]

092 Fiction |b D547I Gr.PreK-3
 100 1 DiCamillo, Kate
 245 10 Louise : |b the adventures of a chicken / |c written by Kate DiCamillo ; pictures by Harry Bliss
 250 1st ed
 260 New York : |b Joanna Cotler Books, |c c2008
 300 1 v. (unpaged) : |b col. ill. ; |c 29 cm
 520 Longing for adventure, intrepid Louise leaves her comfortable nest and goes to sea, **the circus,**
and a bazaar

Expanded
Summary

521 1 **Preschool-3**
 650 0 **Chickens |v Juvenile fiction**
 650 0 **Pirates |v Juvenile fiction**
 650 0 **Circus |v Juvenile fiction**
 650 0 **Markets |v Juvenile fiction**
 650 0 **Adventure and adventurers |v Juvenile fiction**
 650 1 Chickens |v Fiction
 650 1 Pirates |v Fiction
 650 1 **Circus |v Fiction**
 650 1 **Markets |v Fiction**
 650 1 Adventure and adventurers |v Fiction
 700 1 Bliss, Harry, |d 1964- |e ill

Added Juvenile
Subject Headings

From Publisher

Reading Level: Ages 4-8

Grade Level based on
publisher and SLJ

From School Library Journal

Starred Review. **PreSchool-Grade 2**—A picture book in four chapters in which a thrill-seeking chicken repeatedly leaves the warm security of her henhouse seeking excitement. She is captured by hungry pirates, survives a sinking ship, joins the circus, narrowly escapes a lion, is caged with other chickens, picks the lock with her beak, and liberates her fellow captives. Back home in her barnyard, Louise enthalls her sister chickens with the story of her grand exploits, until all fall asleep tucked safely in their henhouse, having felt the vicarious frisson of adventure. In the nicely patterned telling, DiCamillo ends each of Louise's escapades with an old hen asking her where she has been. "Oh, here and there," is Louise's casual answer. Each new chapter begins with the bold brooder still eager to embark anew. Bliss's illustrations depict the settings of Louise's capers in vague antique worlds with various backdrops and in various eras. On every spread, Louise's bright white feathers and brilliant red cockscomb will stand out and draw the eyes of young readers. Smart choices in book design allow for an oversize book that suits its larger-than-life heroine, and vertical spreads that capture Louise's circus high-wire walk to maximum visual effect. This is a jolly metaphor for the stages of childhood in which young children long for short-lived independence and exploration always within the reassuring bounds of a secure home and family.—*Kate McClelland, Perrot Memorial Library, Old Greenwich, CT.* Copyright © Reed Business Information, a division of Reed Elsevier Inc. All rights reserved.

Source: http://www.amazon.com/Louise-Adventures-Chicken-Kate-Dicamillo/dp/0060755547/ref=sr_1_5?ie=UTF8&s=books&qid=1256779346&sr=8-5

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Juvenile Nonfiction Record Example

- 092 **975.502 |b F8413v Gr.4-6**
- 100 1 Fradin, Dennis B
- 245 14 The Virginia Colony /|c by Dennis B. Fradin
- 260 Chicago : |b Childrens Press, |c c1986
- 300 158 p. : |b ill., ports. ; |c 24 cm
- 500 Includes index
- 504 Bibliography: p. 153-154
- 520 Presents the history, economy, culture, and people of the Virginia colony from the early Indian settlements to the Revolution. Includes brief biographies of prominent Virginians of the period from Powhatan to Thomas Jefferson and Henry Lee
- 521 **For grades 4-6**
- 651 0 Virginia |x History |y Colonial period, ca. 1600-1775 |v Juvenile literature
- 651 0 Virginia |x History |y Revolution, 1775-1783 |v Juvenile literature
- 651 1 Virginia |x History |y Colonial period, ca. 1600-1775
- 651 1 Virginia |x History |y Revolution, 1775-1783

Full Dewey
Call Number

Grade
Level
Added
from
SLJ

From School Library Journal

Grade 4-6 A readable style and an attractive format distinguish this colonial history. Description of the early colonists' travails their disappointments and deaths are balanced with explanations of Powhatan tribal life and their contributions to and problems with the English intruders in Jamestown. Fradin explores the differences that led to later clashes. In an effort to help readers understand the ensuing problems between the natives and the newcomers, Fradin asks his audience to pretend that they live in an English village in 1607, when a group of Indian warriors take their land without asking permission. In addition to the development of colonial government, the tobacco-based economy, and the degenerating relations with England, Fradin also discusses the injustices of slavery. The Revolutionary War period is emphasized, with special attention to outstanding Virginians. The use of large print and wide margins may indicate a somewhat younger audience, but the frequent use of appropriate historical anecdotes and quotations from original sources will appeal to teachers and students alike. An abundance of well-chosen black-and-white illustrations, reproductions of original documents, and a time-line make this a good purchase where new U.S. historical materials are needed. Miriam B. Hansen, formerly at Eau Claire Public Schools, Wis. Copyright 1987 Reed Business Information, Inc.

Source: http://www.amazon.com/Virginia-Colony-Thirteen-Colonies/dp/0516003879/ref=sr_1_1?ie=UTF8&qid=1256590906&sr=8-1

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Instructional Material Record Example

092 **468|bG9851y Gr.9-12**
 100 1 Gutiérrez, John R
 245 10 Ya verás! **Gold. |p Nivel 1-3 |h [kit] /|c John R. Gutiérrez, Harry L. Rosser, Marta Rosso-O'Laughlin**
 246 30 **Ya verás! Gold. |p Level 1-3**
 260 Boston : |b Heinle & Heinle, |c c1999
 300 **1 kit (3 teacher's editions, 23 resource booklets)**
 500 Title and copyright date from teacher's ed
 500 Kit consists of Level 1, Level 2, and Level 3
 500 **Set of teaching resources and student resources by authors [and others] for Ya veras! Gold. Level 1-3**
 505 0 **Level 1. [v. 1] Teacher's edition -- [v. 2] Lesson plan book -- [v. 3] Practice activities -- [v. 4] Tapescript -- [v. 5] Teacher's edition workbook / lab manual -- [v. 6] Teacher's resource book -- [v. 7] Testing program -- [v. 8] Video guide, videoscript, and activities -- [v. 9] Workbook for Spanish speaking students -- Level 2. [v. 10] Teacher's edition -- [v. 11] Lesson plan book -- [v. 12] Practice activities -- [v. 13] Tapescript -- [v. 14] Teacher's edition workbook / lab manual -- [v. 15] Teacher's resource book -- [v. 16] Testing program -- [v. 17] Video guide, videoscript, and activities -- [v. 18] Workbook for Spanish speaking students -- Level 3. [v. 19] Teacher's edition -- [v. 20] Lesson plan book -- [v. 21] Tapescript -- [v. 22] Teacher's edition workbook / lab manual -- [v. 23] Teacher's resource book -- [v. 24] Testing program -- [v. 25] Video guide, videoscript, and activities -- [v. 26] Workbook for Spanish speaking students**
 590 Teaches students to communicate in Spanish with activities and readings based on the guidelines of the American Council on the Teaching of Foreign Languages (ACTFL)
 521 8 **For grades 9-12**
 546 English and Spanish
 590 **Kit lacks technology components**
 650 0 Spanish language |x Study and teaching (Secondary)
 650 0 Spanish language |v Textbooks for foreign speakers |x English
 650 0 **Spanish language |x Study and teaching**
 650 0 **Spanish language |x Conversation and phrase books**
 650 0 **Spanish language |x Grammar**
 650 0 **Spanish language |x Composition and exercises**
 700 1 **Rosso-O'Laughlin, Marta**
 700 1 **Rosser, Harry L**
 710 Heinle & Heinle Publishers
 949 1 |l 310029029123456 |g 1 || bccc |s p |t 1 |c v.1 |n **Level 1 Teachers edition**
 949 1 |l 310029029123465 |g 1 || bccc |s p |t 1 |c v.2 |n **Level 1 Lesson plan book**
 949 1 |l 310029029123476 |g 1 || bccc |s p |t 1 |c v.3 |n **Level 1 Practice activities**
 949 1 |l 310029029123487 |g 1 || bccc |s p |t 1 |c v.4 |n **Level 1 Tapescript**
 949 1 |l 310029029123498 |g 1 || bccc |s p |t 1 |c v.5 |n **Level 1 Teachers edition workbook/lab manual**
 949 1 |l 310029029123501 |g 1 || bccc |s p |t 1 |c v.6 |n **Level 1 Teachers resource book**
 949 1 |l 310029029123510 |g 1 || bccc |s p |t 1 |c v.7 |n **Level 1 Testing program**
 949 1 |l 310029029123521 |g 1 || bccc |s p |t 1 |c v.8 |n **Level 1 Video guide**
 ...

Dewey Call #

Added Levels to title field

Added Authors & traced headings in 700s

Description simplified

Grade Level

Note Missing Items

Additional Subjects

Contents Notes info used to cut and paste into item record notes, included in |c and |n

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Grade Levels

From the UAL Cataloging Department Website (development site):

<http://www.karenplummer.com/uakron/cataloging/curriculum-materials.php>

TABLE 1: Age and Corresponding Grade Levels	
Use this as a model for both single grades (Gr.1) and grade ranges (i.e., Gr.1-4; Gr.6-12, etc.)	
Age	Grade
3-4	Gr.PreK
5	Gr.K
6	Gr.1
7	Gr.2
8	Gr.3
9	Gr.4
10	Gr.5
11	Gr.6
12	Gr.7
13	Gr.8
14	Gr.9
15	Gr.10
16	Gr.11
17	Gr.12
18-19/College Freshman	Gr.13
19-20/College Sophomore	Gr.14
20-21/College Junior	Gr.15
21-22/College Senior	Gr.16
TABLE 2: Typical Grade Clusters	
Use these whenever the resource in hand presents an educational grouping term such as "primary grades" or "early college." Examine the resource closely for any indication of specific grade levels before using the grade ranges below.	
Grade Cluster	Format for Class.No.
Primary grades	Gr.PreK-3
Elementary grades	Gr.K-4
Middle grades	Gr.5-8
Junior High	Gr.7-9
Secondary/High School	Gr.9-12
Early College/University	Gr.13-14
Late College/University	Gr.15-16

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Resources:

OCLC Dewey Cutter Program, link to download site <http://www.oclc.org/dewey/support/program/>

Library of Congress Classification Web is available from Cataloging Distribution Service:

<http://www.loc.gov/cds/classweb/>