

# WORKSHOP EVALUATION SAMPLE

Academic Library Association of Ohio

[title of group]

[title of workshop/meeting]

[date]

Workshop Evaluation

- |   | Exceeded | Quite Well | Somewhat | Poorly |
|---|----------|------------|----------|--------|
| 1. To what extent did the workshop                                      |          |            |          |        |
| A. Meet its stated goals?   |          |            |          |        |
| B. Meet your expectations?  |          |            |          |        |
| C. (add questions as needed)  |          |            |          |        |
| 2. Please comment on location and facilities of this workshop.          |          |            |          |        |
| 3. How could this training session/workshop/meeting have been improved? |          |            |          |        |
| 4. What subjects should be considered for future ALAO workshops?        |          |            |          |        |